

www.CareerWiseUSA.org info@CareerWiseUSA.org

### UNLOCK THE POWER OF YOUNG TALENT

CareerWise **registered youth apprenticeship** develops tomorrow's talent today



## **MODERN YOUTH APPRENTICESHIP**

21st-century apprenticeship is more than a trade-oriented endeavor for adults. Innovative American businesses are creating a new talent pipeline with youth apprenticeship to maintain low unemployment and develop the skills industry needs to remain competitive.

### USDOL REGISTRATION MADE SIMPLE



CareerWise can be your apprenticeship's sponsor, assuming compliance responsibility.



As a sponsor, we administer registration while you focus on training your talent.

Streamlined paperwork— just a few extra pages in the CareerWise MOU.



Single-source reporting through CareerWise's easy-to-use tools.



#### **STANDARDS**

No matter where your facilities are across the country, registered apprentices are trained to the same quality standard.



#### RESOURCES

CareerWise helps find federal and state grants and tax credits to offset costs to encourage industry participation in building alternative talent pipelines.



#### VALUE

Apprentices receive a recognized and portable credential that holds currency and value for apprentice and industry alike.



#### RECOGNITION

Your leadership as an innovator of a diverse, equitable talent pipeline will be recognized by your peers, employees and recruits.

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# **EMPLOYER EXPECTATIONS**

The reporting expectations are largely standard to all CareerWise apprenticeships (registered and non-registered)

REGISTRATION	YEARS 1-3	COMPLETION
Work with CareerWise to select occupation(s) to register	Teach apprentices job skills through on-the- job training	Confirm apprentices are skilled
Approve and sign off on training outline, including on-the-job learning (OJL), related instruction (RI) and wage schedule	Evaluate apprentice knowledge, skills and abilities	Report final apprenticeship outcomes (wage, hours worked, hours of related instruction) to CareerWise
Hired apprentices sign agreement outlining training plan, OJL and RI hours, start and completion dates, and wage scale	Issue apprentice wage increases on schedule with satisfactory job performance	CareerWise requests "Certificate of Completion" from Dept. of Labor
Determining OJL and/or RI credit for previous training, if any	Work with CareerWise and local education partners to deliver related instruction	

#### DATA REQUESTS

*Employer:* contact, apprentice wages, number of employees, signature

*Apprentice:* contact, signature, workforce development system connections, and demographic information (optional) *Employer:* competency surveys, wage increases, total hours worked (upon request), related instruction records

*Apprentice:* updated contact information, affirm disability status, workforce system participation if any

*Employer:* date of completion, wages, hours worked, and related instruction hours

*Apprentice:* contact information to deliver certificate